

Diana J. Miller
CEcD/CSM/CMD/MBA
Economic Development Consultant
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10-28-2024

Judge Christopher Boedeker
Johnson County Texas
2 N. Main
Cleburne, TX 76033

October 28, 2024

Letter of Understanding and Agreement

This letter of Understanding & Agreement sets forth consulting services and compensation between the two agreeing parties. Whereas, both Parties, Diana J. Miller, ("Consultant") and Judge Christopher Boedeker/Johnson County Commissioners Court, ("Client") are in agreement concerning Economic Development (ED) Consulting services to be performed for Johnson County, the following will apply.

Effective Date/Term

Effective Start Date: October 28, 2024

Term: Month to Month until either party terminates with two weeks written notice.

Scope of Services

The "Consultant" will provide professional Economic Development services for Projects defined by their respective project names. These services will include negotiations, analysis of incentives and communications, in all forms, with prospects (their designated representatives), city and county personnel or designee, and the State of Texas. The services rendered will adhere to all accepted professional guidelines for Economic Development Services. Parties will abide by all State of Texas and Federal Laws.

The work by Consultant will be for the following existing projects in addition to any work, approved by Client, for future transition of ED to the County. All new business prospects will be referred to Judge Christopher Boedeker.

Project List

- Project Dough
- Project Sunshine
- Project Data
- Project Truck
- Project Building Supply
- Project Sky
- Other existing prospects prior to 10-1-24

Consultant Compensation

Consultant compensation will be:

An hourly rate of \$125 - Invoice will be based on 1 to 40 hours per week. Billed monthly.

In addition, a separate monthly invoice will be submitted.

\$40 phone per month


Office supplies- Cost +10% (as needed)

Mileage – IRS rates (as needed)

Other approved reimbursement (as needed)

Compensation invoice(s) will be submitted at the end of each month. The Client will deposit the invoiced amounts within 30 days, to the Bank Account provided as an approved Vendor of Johnson County, Texas.

Best regards.



Diana J. Miller
1106 Smethwick Cove
Keller, TX 76248

Date: October 28, 2024

Christopher Boedeker
County Judge
Johnson County Courthouse
2 N. Main Street
Cleburne, TX 76033

Date: October 28, 2024